



**MINISTRY OF EDUCATION  
CAREER OPPORTUNITY**

Applications are invited from suitably qualified persons to fill the position of:

***PROGRAMMER ANALYST  
(MIS/IT 4)***

**JOB PURPOSE**

Under the direction of the Director, Management Information Systems (MIS), the incumbent will:

**JOB SUMMARY**

- Participate in all systems development life cycle activities but primarily at the design and development (programming) phases.
- Design and develop computer systems using computer languages as defined within software development policies and procedures of the Ministry.
- Design and develop computer systems within the guidelines of the ministry's software policies and procedures.
- Advise on new platforms, technology or trends pertaining to software development in particular and Information Technology (I.T) in general.

**KNOWLEDGE, SKILLS AND ABILITIES**

- Demonstrable competence in Visual Basic, PHP, ASP, HTML, MS Access programming, SQL Server and (C or C++ or JAVA).
- Ability to learn new computer languages when required
- Must be able to travel to regional offices and various entities within the education community island wide.

- Knowledge of programming in the MS Windows operating system environment.
- Knowledge of a CASE tool would be an asset.
- Experience in developing web-based applications.
- Competence in the areas of :
  - Flowcharting and flowcharting software tools (e.g. MS Visio)
  - MS Office applications

### **QUALIFICATION AND EXPERIENCE**

**The ideal candidate should possess:**

- B. Sc. degree in computer science or related field.
- Certification in areas related to information technology from a recognized institution.
- Recognized courses in computer programming languages.
- At least three (3) years experience directly in the programming and analysis field.

Interested persons are invited to submit applications with resumes, by **Friday, August 27, 2010** to the address presented below.

**Director of Personnel  
Ministry of Education  
2 National Heroes Circle,  
Kingston 4**

**OR**

**Email: [jobapplications@moe.gov.jm](mailto:jobapplications@moe.gov.jm)**

We thank all applicants for expressing an interest; however, only short-listed candidates will be contacted.